

ARIZONA STATE BOARD OF ACCOUNTANCY
100 N. 15th Avenue, Suite 165 Phoenix, Arizona 85007
Phone: (602) 364-0804 Fax: (602) 364-0903
www.azaccountancy.gov

June 12, 2006 – 8:15 a.m.

AMENDED AGENDA DETAIL

The Board President reserves the right to change the order of items on the agenda, except for public hearings set for a specific time.

During this meeting, the Board may vote to go into Executive Session to obtain legal advice from the Board's attorney or review statutorily confidential material on any of the following agenda items, pursuant to A.R.S. § 38-431.03(A)(2)(3) & (4), respectively:

OPEN SESSION

1. Call to Order

2. Call to the Public

The Board may make an open call to the public during the meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the Board on any issue within its jurisdiction. Pursuant to A.R.S. § 38-431.01(G), members of the Board are not allowed to discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. However, the Board may ask staff to review a matter or may ask that a matter be placed on a future agenda.

3. Discuss, Amend and Approve Minutes

Pursuant to A.R.S. §§ 38-431.03(A)(2), (B) and 32-749, any discussion of the Executive Session minutes will be held in Executive Session.

- a. Approval of the Open Session Minutes from the May 8, 2006 Board Meeting
- b. Approval of the Executive Session Minutes from the May 8, 2006 Board Meeting

4. Declaration of Conflicts of Interest

5. Executive Director's Report

Executive Director to provide an update and/or summary on the following items. The listed items are subject to Board discussion and may result in legal action by the Board.

- a. Budget
- b. Performance Measurements
- c. Agency Operations

6. President's Report

President to provide an update and/or summary on the following issues. The listed items are subject to Board discussion and may result in legal action by the Board.

- a. NASBA Western Regional
- b. Board members' participation expectations
 - i. Monthly meetings
 - ii. NASBA meetings
 - iii. Fees paid by the State of Arizona Board of Accountancy
- c. Year in review

EXECUTIVE SESSION

The Board will go into executive session on the following items, pursuant to A.R.S. §38-431.03(A)(2), to discuss or consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law; pursuant to A.R.S. §38-431.03(A)(3) to obtain legal advice from the Board's attorneys; and pursuant to A.R.S. §38-431.03(A)(4) to discuss or consult with the Board's attorneys in order to consider the Board's position and instruct its attorneys regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation. Any legal action on the listed items will take place in open session. All meeting attendees will be required to leave the room during executive session.

7. Interagency Service Agreements

8. Committee Recommendations – Complaint/Initial Analysis Files

Board to review advisory committee recommendations from the initial analysis of the following files:

- a. File No. 2006.010
The Tax Practice Committee recommended that the Board close the file.
- b. File No. 2006.024
The Tax Practice Committee recommended that the Board open an investigation file.
- c. File No. 2006.063
The Tax Practice Committee recommended that the Board open an investigation file.

- d. File No. 2006.065
The Accounting and Auditing Standards Committee recommended that the Board close the file.
- e. File No. 2006.079
The Tax Practice Committee recommended that the Board open an investigation file.
- 9. Response to Offered Decision and Order (By Consent)**
Update on status of offered Decision & Order (By Consent), review and consideration of any response/counteroffer for the following:
 - a. File No. 2006.015
- 10. Notices of Unlawful Use of the CPA Designation**
Board to review responses to Notices that were received in the following matters:
 - a. File No. 2006.061
 - b. File No. 2006.078
 - c. File No. 2006.084 (*Donald R. Bays conflicted*)
 - d. File No. 2006.094
- 11. Assistant Attorney General's Report**
 - a. Status Report / Legal Advice Memo - Update on the status of the following General Counsel files/issues: J. Clay Coleman, Aimee Lochowitz, File No. 2006.033, File Nos 2004.061 & 2005.027, CPE Compliance Files, Jennifer Boyer, Leslie White & Miscellaneous.
 - b. Update on the status of the following Accountancy Enforcement Unit files: File Nos. 2000.026 & 2000.027, Superior Court Appeal and AMERCO Settlement; 2005.029.
- 12. Review Complaint Aging Report**

OPEN SESSION

- 13. Legal Action on Executive Session Items**
Board may take legal action on the items considered in Executive Session.
- 14. Items for Board Review, Discussion and Legal Action**
 - a. Response to Offered Decision and Order (By Consent)
Update on status of offered Decision & Order (By Consent), review and consideration of any response/counteroffer for the following:
File No. 2006.033; Cave, Mason
 - b. Informal Settlement Conference – A.R.S. § 41-1092.06
File No. 2006.095; Kay, Brian T.

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- c. Termination of Decision and Order (By Consent)
Richard A. Miller 5975-E
- d. Request for Pre-Approval of CPE and Waiver of Classroom Setting
Board may vote to go into Executive Session to obtain legal advice pursuant to A.R.S. §38-431(A)(3).
File No. 2004.061 & 2005.027; Tassainer, Garin
- e. Review Decision from Arizona Court of Appeals
File No. 2004.021; Bailey, Donald
- f. Application for Certification by Reciprocity, Deferral by Certification Committee A.R.S. § 32-724:
J. Clay Coleman
Board to Review Applicant Response Regarding CPA Designation
- g. Application for Certification by Examination, Deferral/Denial by Certification Committee - A.R.S. § 32-721:
Aimee Lochowitz
Antonia McVay
- h. Issues from and regarding the American Institute of Certified Public Accountants
 - i. News Release on Mobility
 - ii. Board of Examiners Letter
 - iii. Board of Examiners Structure Task Force Report
 - iv. New Board of Examiners Committee Charge
 - v. Request for feedback on Proposed Changes to Peer Review reporting program
- i. Issues from and regarding the National Association of State Boards of Accountancy (NASBA)
Board to review documents and correspondence from NASBA, receive an update from Board staff, and may take action on the following:
 - i. Van Rensselaer Nomination Form
 - ii. Distinguished Service Award
 - iii. CBT Exam Contract
 - iv. Questions regarding complaints from and interaction with U.S. Securities and Exchange Commission
- j. Request for Suspension of Certificate due to CPE Compliance Issues- A.R.S. § 32-741(D):
Jennifer Boyer 12200-E

k. Review Status of Compliance with CPE Requirements

Board may vote to go into Executive Session to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

Leslie White 11178-E

l. Request for a CPE Waiver and Fee Waiver- A.R.S. § 32-730(C) & (D)

Thomas M. Cyran 5229-E

m. Continuing Professional Education Committee Recommendation for new Committee Member

The Committee recommended that the Board approve the following individual for a 5 year term with to the Committee:

Eric Seth Young 6865-E

n. Consideration of Reinstatement of Expired Certificates

Dianne Dibos (Leshinski) 11162-E

o. Peer Review Oversight Advisory Committee Recommendation for new Committee Member

The Committee recommended that the Board approve the following individual for a 5 year term with to the Committee:

Douglas L. Ball 2333-R

p. Status of firm compliance with A.A.C. R4-1-454 Peer Review requirements; Request for Extension of time to meet Peer Review Requirement, and Recommendation of Peer Review Oversight Advisory Committee

Board to review and consider how to handle firms whose peer reviews are due by June 30, 2006; requests for extensions of time to complete Peer Review requirements from the following firms; and recommendation from the Peer Review Oversight Advisory Committee regarding a policy on extension requests.

John R. Benjamin, PC

Randall C. Joselit, CPA, PC

15. Board Elections

Elections of Officers

Resolution

Signature Authorization

EXECUTIVE SESSION

The Board will go into executive session on the following items, pursuant to A.R.S. §38-431.03(A)(1), to discuss or consider of employment, assignment, appointment,

promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting.

16. Personnel Issue

Executive Director Review

OPEN SESSION

17. Legal Action on Executive Session Items

Board may take legal action on the items considered in Executive Session.

18. Consent Agenda

(The Board may pull any of the following items off the consent agenda take individual action) Board discussion and legal action on the following items:

- a. Recommended for Registration of Professional Corporation for the following Applicants - (Meets the requirements of A.R.S. § 32-734):

Alan Melaragno CPA PC
Shareholder: Alan R. Melaragno 11268-R

Brett V. Backlund CPA PC
Shareholder: Brett Victor Backlund 12576-E

Breecher & Company PC
Shareholder: Matthew E Breecher 13723-E

- b. Recommended for Registration of LLC/PLLC/LLP's for the following Applicants - (Meets the requirements of A.R.S. § 32-735):

Jeffrey Smalle CPA PLLC
Shareholder: Jeffrey Smalle 9929-R

Tasha Rembold Suhr CPA LLC
Shareholder: Tasha Rembold Suhr 11046-E

- c. Recommended for Registration of Sole Practitioner for the following Applicants - (Meets the requirements of A.R.S. § 32-731):

One Point Accounting
Sole Practitioner: Daniel R. Dunn 12295-E

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d. Recommended for Firm Name Change:

| | | | |
|-------------------------------|--------|----------------------------|--------|
| Cronstrom Osuch & Company PC | | Glaim and Rupert, PC | |
| Cronstrom Trbovich & Osuch PC | 504-C | Glaim and Matthies, PC | 1037-C |
| Shareholder: Sandra Cronstrom | 4780-E | Shareholders: Roxann Glaim | 6244-E |
| | | Janet Matthies Rupert | 5753-E |

e. Requests for Firm Cancellation - Do not wish to renew:

| | | | |
|---------------------------------------|--------|-----------------------------|--------|
| The Professional Group of Anthem PLLC | 2571-L | Oracle Capital Advisors Ltd | 2572-C |
| The Business Edge PC | 2583-C | Boma & Perschke PLC | 1047-L |
| GK Consulting LLC | 2441-L | Culbert Financial PC | 2448-C |

f. Recommended for Cancellation of Certificate per registrant's request not to renew:

| | | | |
|-------------------|---------|----------------|---------|
| Joe Dan Ingram | 1524-R | Debra K. Healy | 5869-E |
| Ivan J. Ketterman | 13662-R | Hans D. Branch | 13060-E |
| Richard L. Crouch | 2869-E | Jason Melvin | 10747-R |

g. Recommended for Reissuance of Certificate because of Name Change:

| | | | |
|---|---------|-----------------------------|--------|
| Karin Wahtola (Wilson) | 11704-E | Mona W. Nettles (Reese) | 8586-E |
| Irene Romega-Thompson (Fischer) | 13467-E | Nancy L. Zirinsky (Johnson) | 8571-E |
| Sara C. Schmidt (Ghali) | 9623-E | Amy Kay Hooks (Kobrick) | 3714-E |
| Janet Audrey Matthies (Matthies Rupert) | 5753-E | | |

h. Recommended for Reactivation of Certificate from Inactive Status - A.R.S. §32-730(E):

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|----------------|--------|
| Keith Sam Tang | 3874-E |
|----------------|--------|

i. Recommendation of the Certification Committee for approval of Certification by Examination - A.R.S. §32-721:

| | |
|------------------------|------------------|
| Pamela A. Brogie | Dawn M. Johnson |
| Melissa A. Higdon | Andrea Beth Levy |
| Allison M. Keuth | Robert Royse |
| Jeffrey Zane Singleton | William Wheeler |

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- j. Recommendation of the Certification Committee for approval of Certification by Reciprocity - A.R.S. §32-724:

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|------------------------------------|---------------------------|
| Robert Byrne Farrell – New York | Brian S. Locke – New York |
| Jeffrey James Stanek – California | Jana Roe – California |
| Lance Michael Turcato – California | |

- k. Recommendation of the Certification Committee for approval of Certification by Reciprocity based on Substantial Equivalency - A.R.S. § 32-726(B):

| | |
|-------------------------------|--------------------------------|
| Anne R. Bernath – Indiana | Frances A. Burazin – Wisconsin |
| John A. Czarnecki – Illinois | Mark E. Czys – Illinois |
| John L. Miller – Nebraska | Maria C. Reagin – Washington |
| Adrian B. Reeder – Utah | Kerre Speiser – Idaho |
| Ralph Ujano, Jr. – Washington | Suzanne M. Wilson - Ohio |

- l. Recommendation of the Certification Committee for approval of Examination Candidates for the Uniform CPA Exam - A.R.S. § 32-723:

| | | |
|------------------------|---------------------------|-----------------------------|
| Zahra Aminbitaraf | Brenda Diana Baca | Joel Christian Reeder |
| Michael Dean Barnum | Susan Ann Brown | Christina Arlene Smith |
| Jeffrey Thomas Chirico | Matthew David Collins | Meghon Lynae Smith |
| Lauren Beth Dickey | Michael Harrison Ference | Sarah C. Teselle |
| Eric Joshua Freed | Kathryn B. Gauvin | Zaynah Sahar Vohra |
| Deanna Lynn Hapken | Michelle Lee Horrocks | Jialin Weng |
| John Michael Hundman | Jessica Christie Jones | Ira Brian Rotenberg |
| Wayne Nash Layton | Stephen Bradley Ledbetter | Devon Heath Smith |
| Ryan Dutson Lesueur | Lindsey Makar | Yuki Takada |
| Brian Roy Morrow | Jessica Lynn Perkins | Erik R. Thomas |
| Huong Tra Thi Pham | Christopher J. Raab | Jacqueline Rachelle Wallace |
| | | Erica Marie Wessel |

- m. Recommendation of the Peer Review Advisory Committee for approval on the following firms in compliance with A.A.C. R4-1-454:

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|-------------------------------|----------------------------------|
| Hinkle, Gerald L., CPA 4137-S | Clements, William M., CPA 4653-S |
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Karpinski & Jacobsen PLC 923-L

Cosse & Wallace CPA PC 811-C

Mueller K W PC 917-C

Deloitte & Touche LLP 2111-B

Olson & Hatchter PC 268-C

Devolites, Eve CPA 5090-S

Keegan Linscott & Kenon PC 929-C

Donaldson, Ron CPA PC 1070-C

Liem, Henry A. PC 1072-C

Helfinstine & Associates, CPAs 4130-S

Ludwig Schacht & Klewer PLLC 1106-L

Hill D'Amore Ltd 459-C

Saunders, James H. CPA 4325-S

Hummel, Charles L CPA PC 681-C

Sauvageau, Connie A, CPA 4326-S

Johnson & Bull CPAs PLLC 2716-B

Simek & Company PLC 456-C

Johnson, Christine Suzanne 5405-S

Varga, James R. CPA PC 370-C

Spiers, Patricia J. CPA PC 2389-C

Vincent, Henry P CPA 4394-S

Wood, Darlene E. CPA 4679-S

19. Summary of Current Events

20. Discussion of Items to be placed on future meeting agenda

21. Adjournment